Procedure for Exceptions:
(Approved by FACET Steering Committee on May 20, 2010)

Campus liaison contacts the FACET director providing a rationale for an exception to be made.

FACET director makes a decision whether the case has merit. If determined to have merit, FACET director brings case to FACET Steering Committee.

Steering Committee discusses case and determines if an exception should be made.

If an exception is granted, the FACET Director will communicate the decision of the Steering Committee to the candidate with copies to the Chair of the Statewide Selection Committee and the campus liaison(s).

Once an exception is granted, the candidate may then prepare and submit a dossier to their Campus Selection Committee for consideration.

Exceptions are valid for one year. If the individual chooses not to submit a dossier in the next year, the exception expires and the case would need to be considered again.

Possible Situations for which an exception might be made:

- **Time:** current requirement is 5 years (full-time) in the Indiana University system; exception may be granted for those who have been teaching in the Indiana University system for less than 5 years but have teaching experience at other universities
- **Currently teaching:** current requirement is that a person must be teaching students
- **Peer Review:** current requirement is that a person must have 2 peer reviews from the past 2 years of teaching; exception might be granted for those with peer reviewers outside of Indiana University